

Approved For Release 2001/07/12 : CIA-RDP83B00823R000700010084-8

TAB A

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Item #4 - Policy and Planning Support

Listed below are some of the significant administrative actions taken by this Division in support of the Executive Officer and the Director of Security or his Deputy in response to outside requests (FY 1972):

1. Commendations (OS)
2. DCI and DDCI Briefing Logs
3. Security Clearance Review
4. Dulles Papers
5. Protection of Classified Information
6. Public Understanding of the Role of Intelligence
7. Legislation of Concern to CIA
8. Briefing Logs for Executive Director-Comptroller
9. Special Approval and Justification for Requisitioning Safes and File Equipment
10. Bills Introduced to Assure Classified Information is Disseminated to Congress
11. Request for Information or Recommendation (Freedom of Information Act)
12. The Recruiter's View on Youth and the Agency Image
13. Briefing of the Under Secretary of the Navy
14. Law and Order Day Ceremonies, National Police Officers Association of America, 9 October 1971, Wichita, Kansas

15. Organization of Former Employees of CIA
16. Guidelines Governing Disclosure of Classified Intelligence
17. Classification of OS Investigative Reports
18. Possible Compromise of Classified Information
19. Briefing of Dr. Albert C. Hall, Assistant Secretary of Defense for Intelligence
20. Nuclear Planning Group, NATO
21. Travel Orders
22. Proposal for Mutual Abolition of Closed Area Restrictions with [REDACTED]
23. United States Court of Approvals Concerning Defense Classification
24. Q Clearance Survey
25. Reference to CIA in GAO Reports on Medical Support on Refugee Programs [REDACTED]
26. Intra-Agency Groups
27. Security Interface with the Department of State on Mutual Support Problems
28. Clearance of Clerical Employees
29. Forrestal Diaries (Declassification)
30. Security Support of the New Deputy Director of Central Intelligence
31. Briefing Material for the 1973 Congressional Budget Presentation
32. Overclassification and Declassification of Information

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33. FYI - Allegations and Answers
34. Recommendations Concerning a Microfilm Application for SR&CD Files
35. Proposed DCI Statement Before the Special Subcommittee on Intelligence of the Armed Services Committee, House of Representatives (Nedzi Committee)
36. Request for "Fact Booklet" Committee
37. Proposed Agenda for Meeting on Planning
38. Procedures for Issuance of U. S. Savings Bonds
39. Current Review of Director of Central Intelligence Directives
40. Defense Against the Assassination or Kidnapping of Certain Government Officials, Report of Interdepartmental Committee on Internal Security (ICIS) dated 8 March 1972
41. Proposed Publication of CIA Related Documents in the Department of State's Foreign Relations Series
42. Delegations of Authority to Classify National Security Information
43. Vulnerability Study of Non-CIA Facilities
44. Revisions of EO 10501
45. Implementation of EO 11652 and Related NSC Directive
46. Intra-Agency Security Committee Activities

Item #10 - Unauthorized Disclosures

Listed below are action papers involving unauthorized disclosures. Coordination was effected with the Special Security Center as required:

1. Unauthorized Disclosures in the News Media
2. Possible Unauthorized Disclosures in the News Media - 1959 through 31 December 1968
3. "Anderson Papers"
(Jack Anderson--Washington Post Newspaper)
4. "Anderson Papers" Investigation
(Preliminary Report)
5. Unauthorized Disclosures - Washington Post Articles
17, 19, 21, 24, 27, and 28 December 1971 by Jack Anderson
6. "New Spy Satellites Planned for Clearer, Instant Pictures," Washington Post Article by Michael Getler (3)
7. Unauthorized Disclosure of Classified Information
(Article Entitled "U.S. Girds for Survival in Electronic Warfare" Published 21 February 1972 in Aviation Week & Space Technology)
8. Washington Post Article, "The Air War" by Mr. Peter Osnos dated 17 April 1972

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TAB B

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OS GOALS/PRIORITIES
REPORT

GOAL	PRIORITY NO.	Is objective being performed as required by OS mission/functions			COORDINATION		REDUCTIONS/SAVINGS	
		Yes	Partially	No	Internal	External	Personnel	Funds
Administration and Support (See Tab A)	1	x	25X1A		NA	NA	No Reduction/Savings	
Reports	2	x			NA	Req by DDS and other CIA officials	No Reduction/Savings	
USIB Security Committee Activities	3	x			NA	DCID 1/11		
NDPC Activities	4	x			NA	NDPC 1/2	No Reduction/Savings	
Budgetary (Program Submission)	5	x			NA	DDS OPPB	No Reduction/Savings	

OS GOALS/PRIORITIES
REPORT

GOAL	PRIORITY NO.	Is objective being performed as required by OS mission/functions 25X1A			COORDINATION		REDUCTIONS/SAVINGS	
		Yes	Partially	No	Internal	External	Personnel	Funds
CIA Regulations and Notices	6	x			NA	NA	No Reduction/Savings	
Records Management	7	x			NA	25X1A DDS, ExDir Compt	No Reduction/Savings	
Unauthorized Disclosures (See Tab A)	8	x			NA	NA	No Reduction/Savings	
OS Directives and Notices	9	x			NA	NA	No Reduction/Savings	
Legislative and Executive Orders	10	x			NA	NA	No Reduction/Savings	

OS GOALS/PRIORITIES
REPORT

25X1A

GOAL	PRIORITY NO.	Is objective being performed as required by OS mission/functions			COORDINATION		REDUCTIONS/SAVINGS	
		Yes	Partially	No	Internal	External	Personnel	Funds
Historical Program	11	x			NA	DDS, CIA Historical Staff	No Reduction/Savings	
NIS and SNIE Security Reviews	12	x			NA	Req by DDP	No Reduction/Savings	
CIA Board of Review	13	x			NA	25X1A	No Reduction/Savings	

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TAB C

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TAB B

ORGANIZATION OF THE SPECIAL SECURITY CENTER

1. The Special Security Center (SSC) as an element of the Executive Staff, Office of Security is structured as a staff organization (Figure 1) which permits a division of specialized activities under authority delegated from the Director of Security according to function.

2. The SSC may also be viewed as a line organization (Figure 2). Authority is passed down directly from the Chief, Executive Staff to the Chief, SSC to the subordinate officers in charge of particular activities. Each section on the same level of authority is a complete, independent self-contained unit. The head of each section is supreme in his own field and is responsible only to the Chief of the SSC. Contact between these sections is established through the Chief, SSC.

3. In practice, it is found that the SSC operates best as a combined line-and-staff organization because it combines the best features of both structures. Control is maintained through the clear-cut and individual delegation of authority and responsibility while operating efficiency is maintained through the flexible employment of available specialists and manpower. This approach also satisfies the need for coordinating the work of the specialists and forces them to look beyond their individual fields to the aims of the Center as a whole. We are thus able to pool abilities, experience and judgment; furnish a clearing house for common problems; secure a meeting of the minds to appraise results; broaden the viewpoint of members and develop new leadership.

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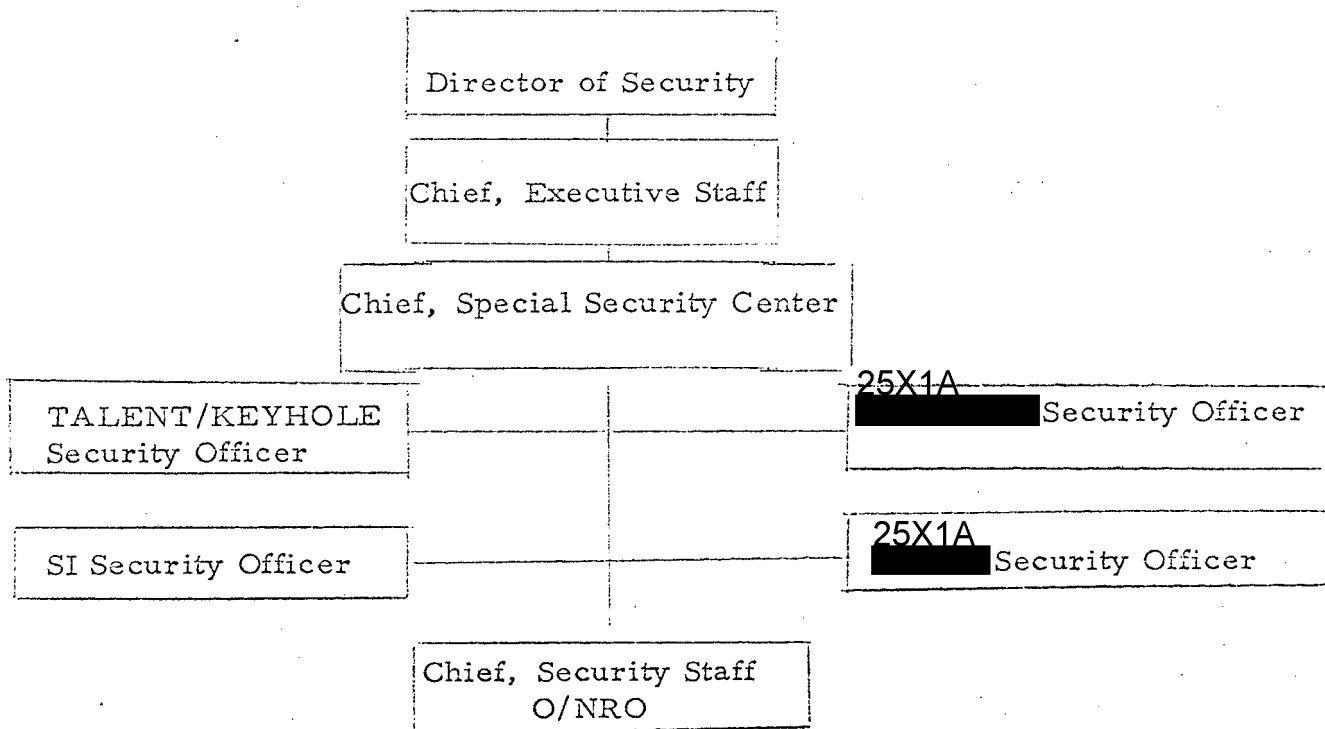
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FIGURE 2



The Special Security Center Structured
as a Line Organization

Figure 2

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TAB D

SOURCES OF AUTHORITY

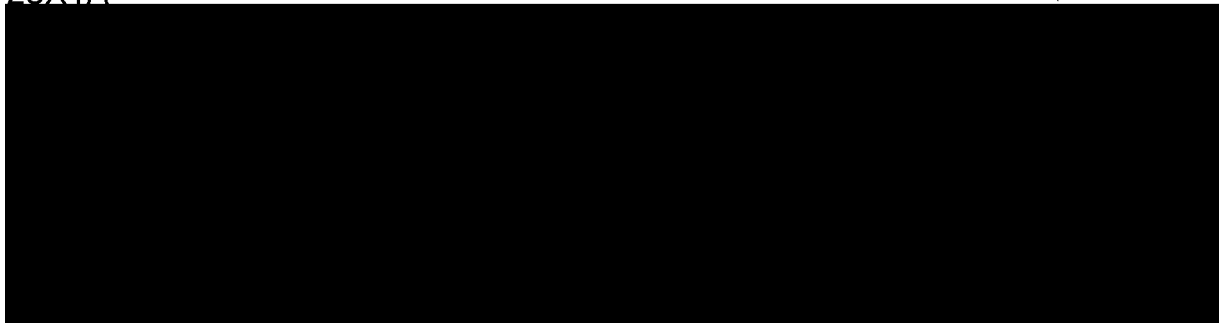
A. Security Policy Standards.

1. The TALENT Security Officer will be responsible to the Senior Intelligence Officer (SIO) and will be charged with inspecting and reporting to the SIO to ensure that his respective organization is complying with all of the basic standards required under the TALENT Control System. He should be available to meet periodically for the purpose of examining TALENT security problems with the TALENT Security Officer designated by the Director of Central Intelligence.

Chapter iii E. 2. The TALENT
Control System Manual, 1956

The TSO/CIA is appointed by the Director of Security and serves in the Special Security Center, CIA.

25X1A



3. 25X1A [redacted] The Director of Security, CIA is responsible to the Director of Central Intelligence for the development of security policy and for the overall management of the [redacted] Control System.

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TAB D

The Director of Security in turn has delegated these responsibilities to the Chief, Special Security Center (SSC), Office of Security, CIA.

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Section V B, [REDACTED] Control
System Manual, 1970

4. "This Center will consolidate and be responsible for the following security functions presently handled separately by DPD, the CIA COMINT Officer, TSO/CIA and NPIC.

(e) Establish and maintain uniform procedures and control mechanisms for the protection of the sensitive information and material under control of the Center."

Establishment of the Special Clearance
and Control Center, March 1962

25X1A

5. (1) "All [REDACTED] Security functions should be transferred to the Office of Security along with two professional positions. . ."

Memo for Executive Director-Comptroller
from DDI dated 20 October 1969, Subject:
Proposed Disposition of [REDACTED] Staff 25X1A
Functions and Positions

(2) "In connection with the transfer of the activities of the SPINT Security Staff to the Special Security Center. . . certain of these functions should remain within the Special Security Center. . .

"--Coordinate and publish regulations
and indoctrination manuals for SI.

"--Establishment of essential COMINT
controls and procedures to achieve security
of personnel, physical security areas and
documents and information in CIA and in
specified governmental offices outside the
USIB structure."

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TAB D

Memo for Director of Security,
Subject: "Realignment of [REDACTED]
Security Staff Functions" from
Chief, Executive Staff, dated
14 January 1970, SSC-0018-70

25X1A

B. The SSC is Charged with Simplifying Compartmented Controls.

"What I am looking for is a series of specific recommendations for action which can be taken within CIA without changes in the community compartmentation systems for the time being. These changes hopefully would ease the bureaucratic burden of our present compartmentation systems, encourage dissemination of material to those who need to know and improve compartmentation of truly delicate matters. I would hope [REDACTED] might develop drafts of memoranda on which I could consult the Deputy Directors before implementing them as procedural changes within CIA."

25X1A

Memo for Director of Security, Subject:
"Compartmentation Systems", from
Executive Director-Comptroller,
dated 20 March 1972

C. Uniform TOP SECRET Controls.

(1) On 10 May 1972 at the Deputy's Meeting, the Executive Director-Comptroller charged the Office of Security to establish a uniform control procedure for control of TOP SECRET material including Compartmented material.

(2) At the Deputy's Meeting on 2 June, Mr. Colby expressed continuing interest in the results of Office of Security efforts along these lines and instructed that the uniform procedure be "no tighter than required by Executive Order 11652 for the protection of TOP SECRET material."

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TAB E

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TAB E

MISSION AND FUNCTIONS

25X1A 1. The mission of the Special Security Center, under the general guidance of the Director of Security, CIA is to advise, assist and generally act for the DCI in the discharge of his duties and responsibilities set forth in NSCID No. 1 with respect to the establishment and compliance with policy standards for the protection of formally compartmented intelligence; and to develop centralized direction for the protection of compartmented intelligence. The current compartmented intelligence systems are [REDACTED] TALENT/KEYHOLE and COMINT.

2. As a staff element in the Executive Staff, Office of Security, the mission of the Special Security Center includes performance of duties assigned by the Director of Security.

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The Functions of the Special Security Center are:

1. To develop and recommend to the members of USIB, policy standards for the compartmentation of, access to, and information on sensitive intelligence operations, activities and products within the purview of the [REDACTED] TALENT/KEYHOLE and COMINT Compartmented Control Systems.

25X1A

2. To formulate, coordinate and maintain instructions for guidance in the administration of special security procedures and controls by all echelons of participating departments and agencies, domestic and overseas activities including consultants and contractor support activities concerning:

(1) Personnel and physical security including document and equipment security.

(2) Automatic Data Processing and associated materials and functions.

(3) Information dissemination procedures.

3. To provide as requested security advice to committees of the USIB.

4. To provide similar services, advice and guidance to foreign governments participating in U.S. compartmented intelligence activities.

5. To conduct security briefings of those members of the non-USIB elements of the Executive Branch of the Government and staff members of CIA on the need to protect compartmented intelligence.

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6. To review and survey the security standards, practices and procedures employed by USIB departments and agencies and their contractors in relation to approved compartmentation policies, procedures and controls; and to make recommendations for practical improvement to the USIB members concerned.

7. To provide security support in establishing secure control areas, clearances and the movement of documents and material for those civilian agencies of the government approved for access to and use of compartmented material, e.g., Department of Interior, NASA, President's Office of Science and Technology, Office of Management and Budget, Office of Telecommunication Policy, Department of Justice, Bureau of Narcotics and Dangerous Drugs, Project [REDACTED] and others such as the President's Foreign Intelligence Advisory Board, National Aeronautics and Space Council, and Institute for Defense Analysis.

25X1A

8. To meet with any of the security officers in USIB and non-USIB agencies and their contractors and consultants dealing with compartmented materials to discuss and resolve security problems.

9. To summarize and brief the Director of Security and his staff on items contained in the DDI's daily finished intelligence products.

10. To provide day-by-day security support to the DDI including:

(1) Support to the CIA SIGINT Officer and TCO/CIA.

(2) Support to the Information Requirements Staff, DDI.

(3) Support to the DDI Security Officer.

(4) Support to the DDI Registries, OCI and NPIC.

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11. To provide security support to Executive Secretary to the USIB groups dealing with SALT; including movement of intelligence materials to SALT sites, survey of SALT sites, coordination on SALT security matters with the Department of State, ACDA and the JCS.
12. To formulate uniform procedures within CIA for the control of compartmented intelligence materials and collateral TOP SECRET materials as directed by the Executive Director-Comptroller.
13. To formulate a series of recommendations as requested by the Executive Director-Comptroller for the simplification within CIA of compartmented control procedures.
14. To structure and conduct security reorientation programs as called for by DCID 1/14, "Uniform Personnel Security Standards and Practices Governing Access to Sensitive Compartmented Information."
15. To serve the Support Directorate as Compartmented Intelligence Control Officers.
16. To serve as the CIA address of ^{25X1A} [REDACTED] and TALENT/KEYHOLE mail from outside the Agency.
17. To provide personnel support to the Director of Security in his role of Chairman, Security Committee, USIB; to serve as CIA members of the Committee's Working Group, Study Group, Ad Hoc Panels, etc. on activities unrelated to compartmented matters.
18. To conduct investigations as directed by the Director of Security in event of unauthorized disclosures of intelligence.
19. To review publications of former CIA staff personnel.
20. To perform other duties as assigned by the Director of Security.

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TAB F

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TAB F

CURRENT DUTIES AND ACTIVITIES

This section is included to point out a comparison between what the Special Security Center is officially charged with as listed (TAB E) in the previous statement and what the Special Security Center is able to accomplish with its present staff complement.

Develop Policy Standards.

The SSC recognizes that significant updating of its policy standards are indicated in review of today's needs for compartmented intelligence. With the exception of the [REDACTED] subcompartmentation, little has been done in the T/KH area since 1956. Very little has been done with relation to the industrial and consultative spheres. The expanding interests of the civilian scientific community in satellite reconnaissance capabilities will force attention to possible needs for variation if not modification in standards with which the intelligence community is now comfortable. Further security guidance in the ADP field is a compelling need that the SSC has been able to address only on an ad hoc basis. The two recent charges of the Executive Director-Comptroller resulting from the [REDACTED] Review are currently the subject of action within CIA under the chairmanship of the SSC. But lack of manpower and time renders SSC attention and capability to do necessary on-site reviews and investigations minimal. 25X1A

Security Advice to USIB Committees.

The SSC is able to provide on-the-spot continuing advice to only the COMIREX. And even within this single committee is no longer able to provide an adviser to its seven subcommittees. Lack of manpower has precluded attendance at any meeting of the SIGINT Committee or its Satellite Overhead Reconnaissance Subcommittee for the past six months. Attention to the rewrite of

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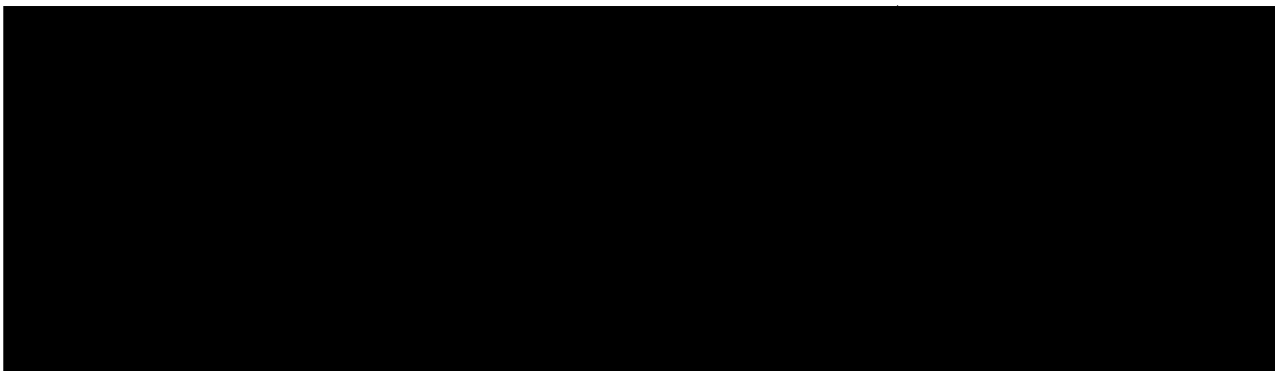
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DCID 6/3 under the SIGINT Committee (and its CIA implementing 120) was virtually terminated when the SSC was reduced a position at the retirement of [REDACTED] Security advice to GMAIC, the Information Handling Committee, the Critical Collections Requirements Committee and the Communications Committee are not included in the purview of SSC capabilities except on an ad hoc basis.

25X1C



Security Briefings.

The SSC is able to do very few of the security briefings. The majority of the in-house briefings are handled by CIB. Because of the overall pressures in these times of economies most of the in-house indoctrinations to compartmentation consist of reading a rather sterile book and signing a secrecy form. To provide a more concrete example of numbers of briefings and where conducted--but not addressing quality, the SSC has compiled the following table. (See attached memo for C/SSC)

Reorientation.

The DCID 1/14 requires security reorientation programs to be presented by departments and agencies participating in the compartmented control systems. No such program has been structured since DCID 1/14 was issued.

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TAB F

Support Civilian Agencies.

The SSC is not able, in our opinion, to provide an acceptable level of security support to the growing number of civilian agencies, study groups, scientific disciplines and special review groups with an authorized access to compartmented materials. A large number of locations have been approved to handle and retain compartmented materials on waivers.

Availability for Consultation.

The relationship between the SSC and other agencies is maintained on an acceptable level but there is no formal program of liaison meetings, seminars, or plain old fashioned get-togethers. Thus the SSC marks this function low in priorities but makes sure that time is always found, opportunity always made, and ad hoc requests always answered.

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TAB G

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OS GOALS/PRIORITIES
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TAB G

GOAL	PRIORITY NO.	Is objective being performed as required by OS mission/functions			COORDINATION		REDUCTIONS/SAVINGS	
		Yes	Partially	No	Internal	External	Personnel	Funds
Establish and interpret policy standards on compartmentation of sensitive intelligence for the U. S. [REDACTED]	1 25X1C	X (2) (a)			DCI	USIB & non-USIB, Possible White House [REDACTED]	No Reductions Possible 25X6	
Prepare, coordinate and disseminate implementing manuals	2	X (2) (a)			DCI	USIB & non-USIB [REDACTED]	No Reductions Possible 25X6	
Simplify and unify compartmented controls	3	Assignment to Director of Security from Ex. Dir.-Compt in memo dtd 20 March 1972, Subject: Compartmentation Controls		X	Ex Dir.-Compt		No Reductions Possible	
Develop uniform Top Secret controls in compliance with Executive Order 11652	4	Assignment to Director of Security from Ex. Dir.-Compt at 10 May and 2 June Deputy's meeting		X	Ex Dir.-Compt		No Reductions Possible	

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OS GOALS/PRIORITIES
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Page 2

GOAL	PRIORITY NO.	Is objective being performed as required by OS mission/functions			COORDINATION		REDUCTIONS/SAVINGS	
		Yes	Partially	No	Internal	External	Personnel	Funds
Serve as Security Advisor to USIB Committees, SIGINT, COMIREX, SECOM	5		Requested by Committee Chairman. We now provide less support than minimal acceptable level according to consumers.	X		USIB Committees Involved	No Reductions Possible	
Support civilian agencies, White House, non-USIB in protection of compartmented intelligence 25X1C	6	X (2) (k)	We now conduct less support than minimum acceptable level according to consumers of this service		DCI	White House, Ex Branch of Gov't, non-USIB elements	No Reductions Possible	
[REDACTED]	7		Requested by implication in terms of agreements between DCI and [REDACTED]		DCI		No Reductions Possible	
Conduct security briefings and debriefings on compartmented intelligence programs and projects	8	X (2) (g) (k)		25X6	DCI	non-USIB agencies & White House	No Reductions Possible	
Conduct reorientations on security requirements of compartmented intelligence	9		Charged by DCID 1/14; this function is not being carried out. (2) (g)		DCI & D/Sec.			

**OS GOALS/PRIORITIES
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Page 3

GOAL	PRIORITY NO.	Is objective being performed as required by OS mission/functions			COORDINATION		REDUCTIONS/SAVINGS	
		Yes	Partially	No	Internal	External	Personnel	Funds
Available for consultation on security problems related to compartmented intelligence	10	X (2) (k)			DCI	USIB & non-USIB	No Reductions	Pos. ble
Conduct security inspections and surveys to insure compliance with compartmented intelligence policies and procedures in CIA and other agencies and participating	11	X (2) (f) (m) While responsible for this function, the SSC has not been carrying it out more than .5% of time and then only on local non-USIB sites			DCI	USIB members & non-USIB &	SSC now conducts less than .5% of its mission in this area. No further cuts possible.	
	25X6				25X6			
Support the U.S. intelligence efforts in the SALT discussions. Escorting material, survey of storage site, coordination with State Security.	12	X (2) (p)			Director of Security and DDI	of Security and State	No Reductions Possible	
Serve as the compartmented control office for the DDS	13	X			DDS		No Reductions Possible	
Serve as the CIA address for receipt of mail from outside CIA in matters of compartmented material	14	Performed as outgrowth of responsibilities as TSO/CIA and BSO/CIA			DDS&T, DDI & DIA (Army, Navy, AF)		1% of GS-14 \$250,000 1% of GS-7 \$100,000	3300

OS GOALS/PRIORITIES
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Page 4

GOAL	PRIORITY NO.	Is objective being performed as required by OS mission/functions 25X1A			COORDINATION		REDUCTIONS/SAVINGS	
		Yes	Partially	No	Internal	External	Personnel	Funds
Investigate leaks of compartmented intelligence and security violations	15	X (2) (b)	Being discharged only in part.		D/Sec.		50% of GS-14 20% of GS-7	\$12,500 2,000 \$14,500
Daily support to the DDI including security support to CIA SIGINT Officer, security support to TCO/CIA, security support on international briefing trips, security support DDI/Security Officer	16	X (2) (g)			D/Security and DDI		If eliminated complete	
Staff support to D/Security as Chairman, Security Committee, USIB	17	This responsibility assigned (X) to SSC as function of the Exec Staff, OS			D/Security		13% of GS-14	Salary \$3,770
Review publications from Office of Special Assistant Public Affairs and disseminate them to interested elements of the OS.	18	This responsibility grew as a (X) function of the role of the SSC as an element in the Exec Staff, OS			D/Security		6% of GS-14	Salary \$1,562

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GOAL	PRIORITY NO.	Is objective being performed as required by OS mission/functions			COORDINATION		REDUCTIONS/SAVINGS	
		Yes	Partially	No	Internal	External	Personnel	Funds
At 9:30 daily meeting of senior OS officers conduct briefing on contents of compartmented publications.	19	[REDACTED] 25X1A Originated at direction of C/ES			D/Security		10% of GS-14	Salary \$2,500
Other duties as assigned by D/Security		Usually of (X) short duration given No. 1 priority when they occur			D/Security		Average 10% of GS-14	Salary \$2,500